

## Zoom Rules – Whitecote Primary School



★ **Be on time:** Just as during regular classes, it is important that you are on time to your Zoom meeting class. The teacher will need to let you in from the waiting room so you need to join the meeting on time.

★ **Set up in a family room where possible:** While we know space is tight, try to find a place where you can sit up and your background is as free from distraction as possible. Remember, we can see everything behind you! Where possible, this should be a family room, not your bedroom, and an adult should be within earshot. Younger children will need more help.

★ **Use your real name:** Just as during regular learning, we want to be respectful and teachers need to know who they are admitting into the session. Do not change your Zoom ID/profile name to a nickname or anything other than the name your teachers call you by when you are at school. If you are using a parent's account it can be their name.

★ **Dress for success:** While we are not requiring children to be in uniform for zoom lessons, please "dress for success," as they say. Casual clothing is OK, but no PJ's or clothing that would otherwise distract from the seriousness of the meetings.

★ **Be respectful:** Because Zoom classrooms *feel* more like social media, you may be tempted to be more casual in your speech. Remember to be respectful, polite, and kind. If the teacher has muted you, stay on mute until asked to unmute.

★ **No 'chatting' during lessons:** Just as during regular classroom learning, side conversations can be very disruptive to the lesson we are trying to have. Please do not privately text, chat, or engage in other electronic communication during Zoom classes. The 'everyone' chat feature should only be used to alert the teachers to any technical issues you may be having. Teachers may turn off the chat feature before beginning the lesson. Parents/carers will be contacted and you may be asked to leave a zoom session if you are not concentrating on the lesson or distracting others from their learning.

★ **Do Not Record the Meetings:** Teachers/school may record lessons to share with children who cannot attend 'live.' However, children and families are not permitted to make recordings. Please do not record any school Zoom session using your computer or another recording device.

### Summary

★ Make sure you are dressed, in a family room with an adult nearby and behave as brilliantly as you would do at school for any zoom lessons you attend.

★ Thank you!